

Employer Portal Release Notes

Release May 2024

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1 OverView

The SuperChoice Employer Portal will not be available as follows:

UAT:

Friday 3 May, 2024 9:00am – 12:00pm (AEST)

Production:

Tuesday 14 May, 2024 7:00pm – 10:00pm (AEST)

1.1 Employer Portal Indicative Release Dates

Note that these release dates are subject to change

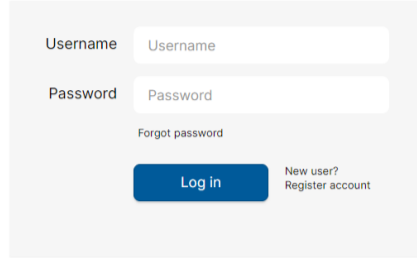
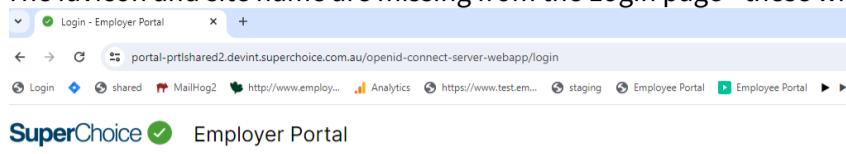


UK deployments are 2 days later than Australian deployments

Release	UAT	Production
June	Tuesday 21-May	Tuesday 4-Jun
July	Tuesday 18-Jun	Tuesday 2-Jul
August	Tuesday 16-Jul	Tuesday 6-Aug
September	Tuesday 20-Aug	Tuesday 3-Sep
October	Tuesday 17-Sep	Tuesday 1-Oct
November	Tuesday 22-Oct	Tuesday 5-Nov
December	Tuesday 19-Nov	Tuesday 3-Dec

2 User Impact

1. The favicon and site name are missing from the Login page - these will now be displayed correctly



2. The transaction id format has changed to include an underscore for all submissions via the portal. Although shown in some places, this shouldn't be noticeable to employer portal users and API clients won't be impacted by this change.

3 Enhancements

No enhancements.

Custodians may notice a new file type entity to support showing file data in reporting in the future. Some new fields have been auto populated with File properties but this change has no current impact.

The screenshot shows a dialog box titled "EDIT FIELD" with a close button (X) in the top right corner. Below the title bar, there is a instruction: "Amend column details and click ok to update them." The form contains several sections:

- ID:** A text input field containing "FileName".
- Field Name:** A text input field containing "File.FileName".
- Display Name:** A text input field containing "File Name".
- Entity:** A dropdown menu with "File" selected. The dropdown list includes: File, Employer, Member, Employee, Contributions, Scheme, Category, Schedule, and File (highlighted in blue).
- Checkboxes:** Two checked checkboxes: "Send to Provider" and "Send Empty Values".
- Provider Code:** A text input field containing "File.FileName".
- Message Types:** A dropdown menu with "All selected" selected.

4 Validation And Rule Changes







No Australian validation or rule changes.



- Add an employee title of "SIR" for a Knight.
- Strip any extraneous spaces from entries in country field - This is needed to ensure enrichments to country codes work correctly and capture a greater pool of variations (e.g. "Northern Ireland" should be enriched to country code GB, however due to the file having a double space between "Northern" and "Ireland" the rule was not running).
- Assessment Email not generated for new EJH (Eligible Jobholder) employee
 - Employers can change postponement (or any other changes) outside of the contributions journey by making a detour to member maintenance. This exposed some gaps in the EJH and NEJH comms that resulted in an enrolment email not being sent out.
 - The fix fundamentally ensures that an email will always be sent out when a member enters the opt out period with no exceptions.
 - **Enrolled EJH No Postponement** - Instead of Enrolment Type = ENROL_EJH it is now sent when Worker Category = EJH and also sent when previous status is any of REGISTERED,REGISTERED_ACK,ACTIVE,AWAITING_ENROLMENT.
 - **Enrolled EJH** - as above but sent for other previous statuses.
 - **Enrolled NEJH** - always sent when member enters opt out period.
- Allow Company Numbers to start with BR code
- County can contain '&' as a character - Allow validation to support this
- Add "County Antrim" and "Gwent" to County drop down for employee and employer field
- Remove Member.StatePensionAgeDate and Member.MissingReason fields and Update Field Identifier for Category.EmployerContPer
- Update Migration only rules to ensure once run, it will not re rerun incorrectly as a result of an unrelated grid change
- To ensure correct validations fire, set the Enrolment Type on upload instead of submission for the flow where an Eligible Worker (EW) previously paying above the minimum transitions to Newly Eligible Jobholder (NEJH). In this scenario, when an employee who was an ACTIVE EW paying above the minimum with enrolment type ENROL_EW is included in a contribution file with NEJH earnings, they should be enrolled as a NEJH and must pay above the minimum amount.
- Provisional members cease contributing and paying below the minimum amount. Contribution files held are not generated, and funds held are not released upon manual synchronisation of the plan number. For members in Provisional Status with a plan number not yet synchronised, if the employer uploads another payroll that changes the status to "BELOW_MIN" or "STOP_PAYING," and subsequently enters the Plan Number manually, held contribution files are still not generated, and funds held are not released. To address this issue, contributions should be released if a member transitions from provisional status to below minimum or stop paying, provided the member number is supplied.
- For an NEJH (Newly Eligible Jobholder) member who has opted in, if they are active but paying below the minimum and are in the status of "BELOW_MIN", and they update their earnings to become Eligible Worker (EW) while still paying below the minimum, they remain in the "BELOW_MIN" status. If in the subsequent pay period their earnings are updated to qualify them as EJH (Eligible Jobholder) and they enter the postponement phase, the current validation indicates removing contributions. However, it's crucial to allow the member to continue paying contributions during the postponement period since they are already part of the scheme.

5 Defects Fixed

EPRT-18464	<input type="checkbox"/> Employee <input checked="" type="checkbox"/> Contribution <input checked="" type="checkbox"/> Member <input type="checkbox"/> STP <input type="checkbox"/> Gateway <input type="checkbox"/> Reporting	A user who has access to one employer is able to observe members of other employers in a multi-employer member upload if the file remains in a state where member matching exceptions are present.	<p>Scenario:</p> <ol style="list-style-type: none"> 1. Log in as a custodian user. 2. Upload a multi-employer file and keep it with member matching exceptions. 3. Now, log in as a single employer user and access the file from the history section. You'll only see the one employer listed in the history screen, which is the expected behavior. 4. Navigate to the member matching exception screen. <p>The single employer user can view employer and member data of an employer to which they don't have access. In this situation, if there are no matching exceptions for the employer, no exceptions will be displayed. Instead, the message will read: "Exceptions related to employee data need to be resolved before continuing. However, as you lack access to the employers associated with these exceptions, we are unable to display them at this time."</p>
EPRT-18036 	<input type="checkbox"/> Employee <input checked="" type="checkbox"/> Contribution <input type="checkbox"/> Member <input type="checkbox"/> STP <input type="checkbox"/> Gateway <input type="checkbox"/> Reporting	Cancel batch failure	In certain edge case scenarios (e.g. where there has been an outage) cancelling a submission via the portal doesn't occur..
EPRT-19429 	<input type="checkbox"/> Employee <input type="checkbox"/> Contribution <input type="checkbox"/> Member <input type="checkbox"/> STP <input type="checkbox"/> Gateway <input checked="" type="checkbox"/> Reporting	Opted out and exempt reports showing duplicates	Opted out and exempt reports should only show when the employee was actually opted out or exempt. This also fixes the issue where opt outs and exempts from the member form were not showing in reporting.
EPRT-19425 	<input type="checkbox"/> Employee <input type="checkbox"/> Contribution <input type="checkbox"/> Member <input type="checkbox"/> STP <input type="checkbox"/> Gateway <input checked="" type="checkbox"/> Reporting	Records with no contributions and no fund are not shown in the reports under Not Contributing Filter	Fixes an issue whereby a contribution file submitted for members that haven't yet joined a fund (e.g. can join) were not showing in reporting. Specifically, the should have been shown in the "Not contributing" filter.
	<input type="checkbox"/> Employee <input type="checkbox"/> Contribution <input type="checkbox"/> Member <input type="checkbox"/> STP <input type="checkbox"/> Gateway <input checked="" type="checkbox"/> Reporting	Various reporting fixes	<ol style="list-style-type: none"> 1. Order of columns incorrect when showing results page 2. When there is no current session, the user should be directed back to the login page automatically to log in 3. When selecting an existing report, it should automatically run 4. Employer custom fields are not being sent to reporting
JEDI-1346	<input type="checkbox"/> Employee <input checked="" type="checkbox"/> Contribution <input checked="" type="checkbox"/> Member <input checked="" type="checkbox"/> STP <input checked="" type="checkbox"/> Gateway <input type="checkbox"/> Reporting	Unable to download User Permission file for all custodians	User Role Permission files are unable to be downloaded for any custodian. When the Download button is clicked an error is thrown: