Employer Portal Release Notes

Release August 2023

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1 Overview

The SuperChoice Employer Portal will not be available as follows:

UAT:

Tuesday 22 August 2023 12:00pm – 8:00pm (AEST)

We will also be taking the opportunity to perform some infrastructure upgrades, hence, this maintenance window will run longer than normal, and will conclude at 8pm.

Production:

Tuesday 5 September 2023 7:00pm – 10:00pm (AEST)

1.1 Employer Portal Sprint and Release Dates 2023

Note that these release dates are subject to change

Release	UAT	Production
September	Tuesday 19-Sep	Tuesday 3-Oct
October	Tuesday 24-Oct	Tuesday 7-Nov
November	Tuesday 21-Nov	Tuesday 5-Dec

2 User Impact

New icons are now shown in historic contributions to give greater clarity to transaction and file type.

2.1 Australia

Status		File Name	Employer(s)	File Type		Last Updated	User	Count	Expected $	Received $	Refunded $	Issues		Actions
⊞	✎	REUSE Usha Ad Hoc Data entry file	Crusader Team	$ ♻	copy	Thu, 17 Aug 2023, 13:38	STAR-CUST	1	333.00			✓		↻ ⊞ 🗑
⊞	→	REUSE Contribution ato-happy-clean_file_upload.csv	alina cc company	$ 📄 ♻	copy	Thu, 17 Aug 2023, 13:36	STAR-CUST	2	481.00			✓		⊞ ♻ ⬇ ✖
⊞	⚠	Add Member	Team Becks Special	👤+	add	Thu, 17 Aug 2023, 12:03	STAR-CUST	1				❹		↻ ⊞ 🗑
⊞	⚠	Add Member	Team Becks Special	👤+	add	Thu, 17 Aug 2023, 11:50	STAR-CUST	1				❷		↻ ⊞ 🗑
⊞	→	ato-happy-clean_file_upload.csv	alina cc company	$ 📄	SAFF	Thu, 17 Aug 2023, 11:06	star-alinashared	2	481.00			✓		⊞ ♻ ⬇ ✖
⊞	👤✗	contribution_Bulk_Second_2MultipleFundChange.xlsx	Team Becks Special	$ 📄x	SAFF	Thu, 17 Aug 2023, 10:14	STAR-CUST	48	863.00					⊞ ⬇ 🗑
⊞	⚠	contribution_Bulk_first.xlsx	Team Becks Special	$ 📄x	SAFF	Thu, 17 Aug 2023, 10:13	STAR-CUST	48	863.00			49		↻ ⊞ ⬇ 🗑
⊞	👤✗	ato-all-data-as-header-POSITIONAL with Empty Column Values TRUE Juel Filter.csv	Team Becks Special	$ 📄	SAFF	Mon, 14 Aug 2023, 14:21	STAR-CUST	4	980.91					⊞ ⬇ 🗑

2.2 STP

Status		File Name	Employer(s)	File Type		Last Updated	User	Count				Issues		Actions
⊞	⚠	STPAPITEST.SINGLE.xml	BANK OF SUPERCHOICE - SYDNEY LIMITED	⟨/⟩	Pay Event	Fri, 11 Aug 2023, 08:28	STAR-CUST	5				110		⊞ ⬇ 🗑
⊞	⚠	STP2 API AJ -Jaros Both-01-SINGLE-EMployer	BANK OF SUPERCHOICE - SYDNEY LIMITED	🔊	Pay Event	Fri, 11 Aug 2023, 08:16	STAR-CUST	5				113		⊞ ⬇ 🗑
⊞	⚠	STP2 API AJ -Jaros Both-01-SINGLE-EMployer	BANK OF SUPERCHOICE - SYDNEY LIMITED	🔊	Pay Event	Fri, 11 Aug 2023, 08:13	STAR-CUST	5				113		⊞ ⬇ 🗑

2.3 UK view

Search: [   ]

Status		File Name	Employer(s)	File Type		Last Updated	User	Count	Total £	Included £	Refunded £	Issues		Actions
⊞	⚠	New members-Testing A-ETEL Group	Testing Smartenrol Employer ...	👤🕐	held	Fri, 18 Aug 2023, 00:00	system	2				❷		↻ ⊞ 🗑
⊞	⚠	New members-Dress Reherseal-ETEL Group	Testing Smartenrol Employer ...	👤🕐	held	Fri, 18 Aug 2023, 00:00	system	2				❷		↻ ⊞ 🗑
⊞	→	ato-1-Contribution-Potponement-None (2) (1).xlsx	helloalina517	£ 📄x	EBFileA	Tue, 15 Aug 2023, 15:02	atos-a	6	500.00	240.00		✓		⊞ ⬇
⊞	⚠	ContributionEB_TC_07_Audit.xls	Atos Ltd	£ 📄x	Sets one and two	Tue, 15 Aug 2023, 15:00	BWilson	3	201.00			21 3		↻ ⊞ ⬇ 🗑

Icon	Meaning	Description
👤	Member data	Indicator that the batch contains member data. For a file based upload then it will be paired with a file type indicator.
👥	Amendment	This is a member amendment driven by a change in member maintenance.
👤+	Add member	Shown when a user adds an individual member using the Add member feature.
£	Contribution data (UK)	Indicator that the batch contains contributions. For a file based upload then it will be paired with a file type indicator.
$	Contribution data (AU)	As above (for Australia)
📄	CSV file	Standard CSV file.
📄x	Excel file	Microsoft Excel file.
⟨/⟩	STP format file	Single touch payroll (STP) format file.

Icon	Meaning	Description
🕐	Held file	A file that is to be held and auto released later (based on defined conditions)
🔊	API file	A file that has been sent via API
📄	Unknown format file	A file where the format is not known
♻	Copied batch	This batch has been copied from either a previous file or manual submission

3 Enhancements

No enhancements

4 Validation And Rule Changes

No changes

5   Defects Fixed

EPRT-180 13	☐ Employee ☐ Contribution ☐ Member ☑ STP ☐ Gateway	Error processing files where there is both employer and employee specific errors	**Scenario:** Upload an STPv2 file that contains both an employer and employee error **Expected Result:** Errors should be shown on the grid **Actual Result:** Red error - "Unable to validate" on validation screen
EPRT-171 71	☐ Employee ☐ Contribution ☐ Member ☑ STP ☐ Gateway	Portal was ignoring an error if PayrollAgent.Email wasn't supplied and allowing the file to be submitted	**Scenario:** Upload an STPv2 file with an empty email for Payroll Agent **Expected Result:** An error should be shown against the email **Actual Result:** No error - able to submit
EPRT-180 07	☐ Employee ☑ Contribution ☑ Member ☐ STP ☐ Gateway	Error loading a file containing a member linked to an inactive scheme	**Scenario:** Reuse a contribution file containing a member linked to an inactive scheme **Expected Result:** File should be loaded and member shown as linked to inactive scheme **Actual Result:** Red error - "Error occurred loading contribution list" on grid
EPRT-179 50	☐ Employee ☑ Contribution ☑ Member ☐ STP ☐ Gateway	Inconsistent date formats in audit history	Update employment end date, start date (or any other date). Date changed includes a time component - should just be a date.
EPRT-179 34	☐ Employee ☑ Contribution ☑ Member ☐ STP ☐ Gateway	Member audit history shows two entries when surname is updated	When updating surname, two entries are shown in the audit history instead of one
EPRT-179 44	☐ Employee ☑ Contribution ☑ Member ☐ STP ☐ Gateway	Batch audit shows field id instead of the display name	When viewing the audit history for a batch it is expected that the display name for the fields will be shown instead of the field id
EPRT-178 78	☐ Employee ☑ Contribution ☑ Member ☐ STP ☐ Gateway	Order of audit is sometimes not correct -- it is not sorted in descending order of date/time	**Scenario:** 1. Upload a contribution file for an employer for which we previously uploaded a file in July 2. Verify Member audit History **Expected** : Audit data changes added from the file upload should be at the start **Actual** : Audit changes from the file upload are shown at the end This happens when you upload and visit the page first time and click on audit. When revisiting the same page it shows in the correct order
EPRT-178 83	☐ Employee ☑ Contribution ☑ Member ☐ STP ☐ Gateway	Boolean read only custom field columns are not aligned on the member and contribution grid	When displaying a boolean read only custom field column on the grid, the values are not aligned
EPRT-178 61	☐ Employee ☑ Contribution ☑ Member ☐ STP ☐ Gateway	Application does not report a duplicate category Error when creating a new scheme and silently saves only one of them	**Scenario:** 1. Add a new scheme with two same category code and save 2. Application will save only one of them without reporting the issue that user has attempted to add a duplicate category code.

EPRT-177 13	☐ Employee ☑ Contribution ☑ Member ☐ STP ☐ Gateway	Updating Scheme/Category/ Schedule fields from Field maintenance does not automatically apply to template	**Scenario:** 1. Update Scheme description from Field Maintenance 2. Verify that user will be able to search with this new description 3. Currently Scheme/Category/Schedule related changes are not reflected
EPRT-168 03	☐ Employee ☑ Contribution ☑ Member ☐ STP ☐ Gateway	Scheme validation error is not clearing when the scheme code is not unique	**Scenario:** 1. Create a new scheme using an existing scheme code, complete all the information then click save 2. After clicking save an error appears because the scheme code already exists: 3. Now delete the Scheme Name and click save 4. Enter a scheme name and click save. **Expected:** The scheme name validation error should not appear as a scheme name has been provided. In this step only the duplicate error should appear. **Actual result:** The scheme name validation error should disappear but it doesn't. The duplicate error is displaying correctly as the scheme code is not unique.